

Chris' Used Stamp Sales Guidelines

(Friday, July 19th, 7 am – 3 pm and Saturday, March 23rd and November 30th, 2024 9 am – 2 pm)

Details for participation in sale:

1. You can **drop off any stamps & accessories** you have for sale starting the Monday prior and up until the day before the sale. You don't need to make arrangements with me to drop them off. Set them in the mudroom, the door to the left of my driveway, if I'm not at home. Or, bring them the night before the sale to be placed out during setup. **PLEASE PUT YOUR NAME & PHONE NUMBER ON YOUR BOX OR CONTAINER WITH A BIG BLACK MARKER OR ON SOME TYPE OF LARGE LABEL. MAKE SURE YOU PUT YOUR INFO ON THE LID OF PLASTIC CONTAINERS AS WELL AS THE BOTTOMS.**
2. You **MUST use a LIGHT colored painter's tape** for your price tag on each item (not the dark blue - it's too hard to read). This allows the cashiers to easily remove the tape. Anything marked with dark blue tape will not be put out for sale.
3. **Labeling:** Put your initials (all three) and price on each piece of tape - make sure it's legible. Amounts must be in **\$0.25** increments - nothing smaller.
4. Ensure that all **stamp images are visible** in the plastic cases. Place your sticker on the TOP so people don't have to turn it over to see images or price. If it is an individual stamp, place the sticker so it does not obscure the image. **Do not put single stamps in Ziploc bags (the sun causes condensation in the bag and everything gets wet).**
5. **Orders:** I will collect all monies for items sold to customers. When the sale is done, I will tally up your items that were sold. **You will then be issued a credit for merchandise out of the Stampin' Up! Catalog(s) and the cash will be used to offset your order.** I will let you know how much credit you have coming either via e-mail or phone. All credit orders must be

received within a few days after the sale. Credit earned CANNOT be used for class orders. If you don't have a current catalog, please go to the online catalog on my website or request a catalog from me.

6. This is how the **credit** will work. **Each seller will be charged \$5.00 or 10% of your sales - whichever is LESS.** For example, if you sell \$100 in merchandise, you will receive \$95 in credit. Your order will be subtotaled, shipping, and tax will be added, and then the \$95 will come off the balance. You will pay me for any balance due. No cash will be given for your sales. Any balances due will have to be paid when the order is placed with cash, check, or a credit card (no exceptions).
7. **Pick up** any unsold items by the Tuesday after the sale. All boxes will be in the mudroom.
8. **All items to be sold MUST BE DROPPED OFF the day PRIOR OF the sale or brought the night before the event, during setup.**

PRICING TIPS: As a guideline for pricing, figure out the cost of the stamp set and deduct about 30%-50%. Take into consideration the wear and tear and maybe mark off more. It just depends on how badly you want to sell the items. You can mark your merchandise with any price you choose, depending on your desire to sell them.

Any further questions please e-mail at chrismbertram@msn.com or call/text me at 920-960-4390.

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